

OUR VISION: Cambodian children empowered by education
OUR MISSION: To enable quality teaching and learning at school

Role Description

ROLE TITLE	Board of Directors
LOCATION	Remote
EMPLOYMENT TYPE	Volunteer/Part-time
SALARY	N/A
DEADLINE	31st October 2024
START DATE	November 2024

About StudyBeyondBorders

StudyBeyondBorders is a local Cambodian non-government organisation, which operates in rural locations in Battambang and Siem Reap Provinces. The organisation is supported by an alliance of SeeBeyondBorders which are registered development organisations in Australia, the UK, and Ireland.

StudyBeyondBorders' aims to build capability within Cambodian education policy-making, leadership, mentoring, and training so that teachers are equipped and motivated to provide quality education to children. We are committed to supporting systemic change whereby educators are proud to work in the teaching profession and are highly respected by parents, their communities and their peers. To this end, StudyBeyondBorders conducts programs to mentor education leaders, upskill teachers, engage parents and communities and develop resources that together can enable the delivery of quality education to schoolchildren. We seek to embed all of our work at the school, district, provincial and national levels.

The role

The Board of Directors provides strategic leadership, ensuring that StudyBeyondBorders' activities align with the organisation's strategic plan. It oversees financial stewardship and organisational direction and determines a governance framework that addresses risks, policies, and budgets while upholding transparency and accountability to all stakeholders.

Duties

Governance and Strategic Direction

- Provide clear strategic direction for StudyBeyondBorders leadership and monitor performance against strategic milestones.
- Oversee financial integrity and accountability.
- Ensure budget and resource allocation align with organisational priorities.

- Uphold legal and ethical standards, including adherence to StudyBeyondBorders' Code of Conduct and policies, including conflict of interest.
- Prepare for and actively participate in quarterly board meetings, reviewing financial statements and materials in advance.
- Attend extraordinary meetings as requested by the Managing Director.
- Establish committees for specialised oversight (e.g., Finance and Risk, Strategy Review).
- Recruit, orient, and evaluate board members to enhance performance.

Organisational Capacity and Oversight

- Assess organisational capacity and ensure plans are in place to maintain or strengthen it (e.g., succession planning, funding).
- Ensure strong management and reporting processes that facilitate long-term stability.

Risk Management

- Ensure robust risk management systems across programs, legal, financial, security, and reputational aspects.
- Maintain and strengthen effective policies and guidelines that promote strong governance and mitigate inherent risks.

Executive Oversight

- The Board advises and empowers the Managing Director to ensure they effectively carry out StudyBeyondBorders' vision and mission while adhering to the organisation's policies.
- The Board is responsible for appraising the Managing Director's performance and has the authority to recruit, appoint, suspend, terminate, or dismiss the Managing Director for just cause.

Public Engagement

- Raise the public profile of StudyBeyondBorders as appropriate.

Requirements

In recruiting new board members, StudyBeyondBorders seeks a diverse mix of skills and expertise essential for effective governance, including:

- Prior experience on not-for-profit, public sector or private sector boards
- Background in executive management and/or senior leadership roles
- Proficiency in financial management
- Experience in program management
- Technical knowledge in education
- Established networks (e.g., education, community, governmental) and strong networking skills

Characteristics:

- **Commitment to Education:** A strong belief in education's transformative power and a passion for enhancing educational outcomes for children and teachers in Cambodia.
- **Strategic Thinking:** Ability to think long-term and strategically to support the growth and impact of StudyBeyondBorders
- **Integrity and Ethical Conduct:** Upholds strong moral and ethical standards, ensuring decisions align with StudyBeyondBorders' mission and promote transparency and accountability.
- **Collaboration and Teamwork:** Ability to work effectively with board members, staff, and external partners, fostering open dialogue and shared goals.
- **Willingness to Help:** Eager to contribute time, skills, and resources to support StudyBeyondBorders' work and drive systemic change in Cambodian education.

Responsibility for values

- Active commitment to the StudyBeyondBorders Development Philosophy and values; Respect | Integrity | Competency | Courage | Changemaker

Working at StudyBeyondBorders

The board of StudyBeyondBorders is a volunteer board. Members are not paid and dedicate their time and expertise to support the organisation and its vision and mission. Board members are required to attend quarterly board meetings and occasional extraordinary meetings as requested by the Managing Director. The term of board members is two years. At the end of this period, they may be offered for re-election at a general meeting.

StudyBeyondBorders is committed to protecting the rights of children and vulnerable people. The successful candidate will be offered the role subject to a Working with Children Check and acceptable references. You will also be asked to sign our Child and Vulnerable People Protection Policy and our Code of Conduct.

StudyBeyondBorders is an Equal Opportunity Employer and does not discriminate against any board member or applicant for board membership based on race, colour, sex, age, national origin, religion, sexual orientation, gender identity and/or expression, veteran status, disability, or any other protected class under federal, state, or local law.

Applications

Applications addressing the specific requirements in this Role Description should be submitted by email to hr.cambodia@seebeyondborders.org

More information and enquiries

Enquiries about this role, or about the StudyBeyondBorders organisation should be directed initially to hr.cambodia@seebeyondborders.org

Further information about SeeBeyondBorders is available at



Web : www.seebeyondborders.org
Facebook : www.facebook.com/SeeBeyondBorders
Twitter : www.twitter.com/seebeyondborder